

DRAFT MINUTES
STATEWIDE INDEPENDENT LIVING COUNCIL
EXECUTIVE COMMITTEE
Wednesday, September 3, 2014 11 – 1 p.m.
20 Nobert Street, Warren, RI 02885
Phone: (401) 337-5888

Members Present: Vincent DeJesus, Acting Chair; Liz Graves, Secretary & State Plan Chair; Margaret Molloy, NAC Chair.

Staff Present: Rick Costa, Executive Coordinator; Lisel Rockwood, Assistant to the Executive Coordinator.

Interpreter: Dorothy Hodge.

Public/Guests: Laurie DiOrio (ORS/RISILC); Ron Racine (ORS); Barbara Ringland (RISILC); Jack Ringland (RISILC).

Meeting called to order at 11:05 a.m. A quorum was present.

1. **Welcome and Introductions:** Vinny DeJesus, Acting Chair, welcomed everyone and self-introductions were made.
2. **Closed Session: Pursuant to Open Meeting Laws 42-46-5(a)(1)**
Executive Coordinator's 6 month review: The review was completed.
3. **Approval/Votes:**
Minutes of August 6, 2014: Minutes, previously sent, were accepted as written.
Meeting Times: The Executive Committee will meet on October 8 instead of October 1; the NAC will meet on October 15.
4. **Audit Response Status:** The Monitoring Response was sent to the DSU on August 28. No reply from the DSU has been received to-date.
5. **Review Financials:** Spreadsheet through August 2014 was distributed. Rick Costa gave an overview of the Council's financial status. He stated that all line items were within budget projections with the payroll line slightly under budget. Since the resignation of the Treasurer, the financial records have not been reviewed as stating in the procedures. Until a Treasurer is appointed or elected, Executive Committee members will be responsible for reviewing the books. The October 8 training schedule is as follows: Liz Graves and Vinny DeJesus from 11-11:30; Margie Molly from 1:45 – 2:30.
6. **September Council Meeting:** The agenda was reviewed. Liz Graves made a motion to postpone the election of officers until the following quarterly meeting. Motion was seconded and unanimously approved. Liz made a motion that Barbara Henry and Barney Hughes be recommended to the Council for nomination as potential new members. Motion was seconded and unanimously approved. It was noted that per correspondence from the Governor's Office, newly Council-nominated members are not officially seated on the Council or eligible to vote until appointed by the Governor and their certificate of engagements are filed with the Secretary of State's Office.

- 7. Final Edits to Bylaws/Procedures:** With the exception of the official seating process noted in #6, no further changes were made. The documents will be sent to Council members for review in preparation for the quarterly meeting.
- 8. Establish Advocacy Committee:** The establishment of an advocacy committee was discussed. The committee would be a standing committee working conjunctively with the Needs Assessment Committee. The function of the new committee will be discussed and defined going forward. It was suggested to schedule a meeting in October with a late afternoon timeframe and invite all interested persons.
- 9. RIPIN Presentation Update:** Rick Costa reported that the September 8th meeting had been postponed after speaking to Sue Donovan and Dianna Kriner. The plan going forward is to have an informational meeting with RIPIN, SILC, and OSCIL's Youth Transition Specialist to talk about what OSCIL is currently doing in this area and what types of services would be beneficial to this population. Having a survey for parents was also discussed. This is a relatively new area that is in our State Plan and will be more defined in future SPILs so strengthening this collaborative relationship is advantageous.
- 10. Future agenda items/educational presentations:** tabled.
- 11. Announcements/Public Comment:** none.

Meeting was adjourned at 1 p.m.

Liz Graves
Secretary